## **CYO Catholic High School Intramural League**

Catholic High School students can only participate if the student attends one of the following high schools: Bishop Ward High School, Bishop Miege High School, St. Thomas Aquinas High School, St. James Academy, Saint Michael's High School, St. Teresa's Academy, Notre Dame De Sion High School, Pius X, or Rockhurst High School.

## **Simplified Registration Instructions:**

## Manager/coach (age 25+) by 11.17.24

- Identifies 7+ athlete and gets their Catholic School email address (more player can be rostered now and until 12/11/24)
- Manager/coach identifies another 25+ adult to roster on the team and gets their email address
- Coach registers the team using an appropriate team name, paying \$1,200.00, rosters 7+ athletes using their Catholic School email address, rosters another 25+ adult
- At least 7 athletes and 2 Manager/coach (age 25+) must be registered by 11.24.24
- **Catholic School id's will not be uploaded** this year as a part of registration as ids are checked at game time at the gym.

#### Athletes

- Once **rostered** by the coach, athletes get a personalized email at their Catholic High School email address.
- Click on the link imbedded in the email to **register.** Athlete can only roster this email link from the original email.

If you are in need of more detailed instructions, please utilize the instructions below.

## **Detailed Registration Instructions**

Go to our website <u>https://cyojwa.org/current-programs</u>.

Enroll

Click on the button.



2024 High School Basketball - Winter 2024

TEAM MANAGERS ONLY - click the "Enroll" button to begin forming your team roster. Once you establish your team roster, the system will send an automated email to your players asking them to join your team. Log in using an existing account or setup a new account. If you have an account and you forgot your password you can reset your password.

NOTE: When rostering an athlete, you must use their <u>High School Catholic email address</u>. DO NOT USE THE PARENT/GUARDIAN EMAIL ADDRESS as indicated in the system. That wording is hard coded by the provider and we cannot change the wording.

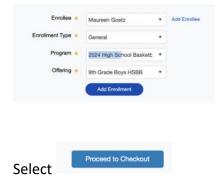
Registration Status: Open Regular Registration: Wednesday, October 16, 2024 - Sunday, November 17, 2024 Program Duration: Wednesday, October 16, 2024 - Saturday, March 1, 2025 Regular Registration Cost: \$1,200.00 Log in using an existing account or setup a new account. If you have an account and you forgot your password you can reset your password.

Pre-Registration			
Please sign in to complete your enrollmen	t or order.		
Use your TeamSideline account			
Email 🐐	<b></b>		
Password *			
	••••		
First time signing in to this site?			
Create a new account. >			
Forgot your password? >			
		Sign In	

To set up a new account you will need to fill in the following information.

Organization *	Select		•
Email Address 🔺	john@cyojwa.org		0
Re-Enter Email *			
Password *		@ <b>0</b>	Medium
Confirm Password *		٢	
First Name 🔺		83	
Last Name 🔺			
Street Address *			
City, State, Zip 🔺		KS •	
Phone 1 *		Ext.	Select •
Phone 2		Ext.	Select *
Phone 3		Ext.	Select •

You will enroll yourself as the primary on the account, select the Offering and Add Enrollment.



Item	Cost	
General - 2024 High School Basketball - 9th Grade Boys HSBB - Maureen Goetz (Team Registration)	\$1,200.00	:
		Order Subtotal \$1,200.00
Proceed to Checkout		
Order Inquiries For Registration, Program, Volunteer or Sponsor questions, please email CYO Serving the Archdiocese of Kansas City Kansas directly at admin@coyojwa. Reinhardt Drev Sulva 310. Roeland Park. KS 66205	org. For more immediate help you can contact CYO Admin at (813) 915	-0139. Our address is 5041

Complete the Team Information as shown below and **read** and accept the acknowledgements. You will be held accountable for the rules and guidelines outlined in the acknowledgements.

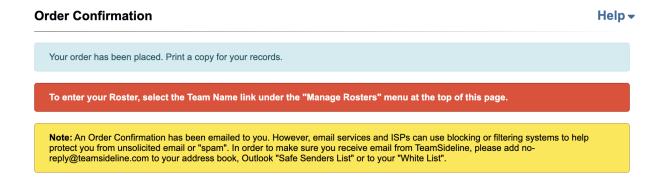
2024 High School Baskett	oall - 9th Grade Boys HSBB	- Maureen Goetz	Help 💡
You are almost done! Complete this	page and then click the Next button to	complete your order.	
Team Information			
	mation" page displays, in the navigat	"Order Confirmation" page will display after you have r on menu on the left of the page select your Team Name	
Team Name 🔺	Appropriate Name		
Program Specific Information	n		
Team High School Affiliation $ st $	Select •	Select your High School from the drop down.	

We will review Team Names and rename teams using a generic name (Sion #2) if inappropriate names are used.

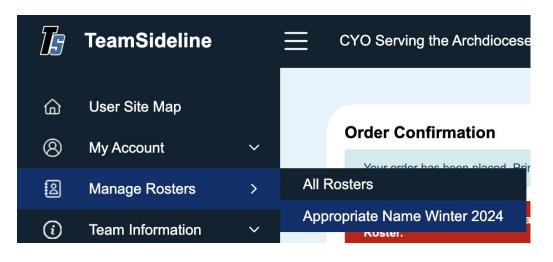
### All teams must pay by credit card.

You will receive a confirmation email of your registration.





#### Go to manage rosters.



Select

Add to Roster

and input your minimum of 7 rostered players using

**NOTE:** DO NOT provide the indicated "Enter the Parent or Guardian Email Address who will register this player". You must use the <u>student's Catholic High School email address only</u>. If you do not use the <u>student's Catholic High School email address only</u>, the athlete will be removed from your roster and you will need to add them again using the <u>student's Catholic High School email address only</u>.

R	me * Mcgoldrick ole * Coach nail * Coach Player	• • d.net	Enter the Parent or G	uardian Email Address who	will register this
* Required Fields	Add				
* Required Fields	Add	Email Address	Invited	Enrolled	
		Email Address maureen@wear		Enrolled	*2

Complete for all rostered players.

At least one other individual 25 years or older must also be reflected as a coach. You would add this individual to your roster selecting Coach rather than Player.

Role * Coa	ch 🔻	
First Name * Last Name * Role *	Select •	
Email *	this player. Add	Enter the Parent or Guardian Email Address who will register

\* Required Fields

Please note: registering, paying and rostering your 7+ players will hold your spot. You must have 7+ players registered (the players accept the invitation and registers) by 11.17.24 or other teams in the waitlist will take your spot.

Once a player has accepted the roster invitation you will get an email that states



Once a team has at least 7 enrolled players, select

You must change your Roster status to Submitted to notify "CYO of Johnson & Wyandotte Counties (CYOJWA)" your Team has met the minimum Roster requirements.

As the athletes register, the enrolled box will get checked. If the athletes are not registered

select Reinvite All and the invitation to register email will be sent to all athletes not yet registered.

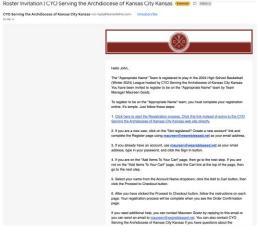
Name	Role	Email Address	Invited	Enrolled	
Maureen Goetz	Manager	maureen@weareblessed.net			(→ [2] ×
DJ Mason	Coach	cyosports@cyojwa.org			🥐 🗹 🗙
John McGoldrick	Player	john@cyojwa.org	<ul> <li>Image: A second s</li></ul>		(* 🗹 🗙
Mo Goetz	Player	admin@cyojwa.org			₩Z×

You can continue to add or delete players from your roster until December 11, 2024.

Please feel free to reach out with any questions at cyosports@cyojwa.org.

# PLAYER REGISTRATION. Managers, please make sure you clearly communicate this information to your players.

Each rostered player will get an invitation at your <u>Catholic High School email</u> and you will click on the link to register.



1. <u>Click here to start the Registration process. Click this link instead of going to the CYO of Johnson & Wyandotte Counties (CYOJWA) web site directly.</u>

You will need to log in to your existing account or setup a new account using your <u>Catholic High</u> <u>School email</u>. If you have an existing account using your <u>Catholic High School email</u> and you forget your password, you can reset your password.

To set up a new account you will need to fill in the following information using your <u>Catholic</u> <u>High School email</u>.

Organization *	Select		•
Email Address 🔺	john@cyojwa.org		0
Re-Enter Email *			
Password *		90	Medium
Confirm Password *		٢	
First Name 🔺		83	
Last Name 🔺			
Street Address *			
City, State, Zip 🔺		KS *	
Phone 1 *		Ext.	Select •
Phone 2		Ext.	Select •
Phone 3		Ext.	Select •

Players will be listed as the primary on the account. They will need to select Add Child to enroll as the player if the athlete is not listed.

dd Items To Your Cart		Help
	rou want to enroll in and store items you want to purchase. Click the Proce one or more items. Click the Delete icon to remove items, or to add more er the Add Enrollment button.	
r the High School Basketball HSBB nail addresses rather than the pare	Program only. MANAGERS, remember to roster your players using ant email addresses.	the student Catholic High School
I would like to *	Enroll on a Roster	
Team * Program * Roster Name * Account Name *	Appropriate Name 2024 High School Basketball - Roster Maureen Goetz Add Enrollee If an enrollee is not listed.	

			Help
The table below lists the people on your personal account. Clic Click the Add Child button to add your child(ren). <b>Please note</b> personal family.			
Add Parent Add Child Enroll			
Add Parent Add Child Enroll Name	Gender	DOB	

## Select "Add to Cart" after adding yourself as an enrollee.

Add Items To Your Cart		Help 💡
Your "Shopping" Cart lists the items you want to enroll in and store items you want to purchase. Click the Proceer with placing your order after adding one or more items. Click the Delete icon to remove items, or to add more enr the Enrollment fields below and click the Add Enrollment button.		
For the High School Basketball HSBB Program only. MANAGERS, remember to roster your players using t email addresses rather than the parent email addresses.	he student Catl	nolic High School
I would like to * Enroll on a Roster *		
No outstanding roster invitations.		
four Cart	Quit	
Item	Cost	
Player - 2024 High School Basketball - Roster - 9th Grade Boys HSBB - Mo Goetz - Appropriate Name (Player Registration)	\$0.00	×
	(	Order Subtotal:
		\$0.00

Select "Proceed to Checkout." If you are not on the "Add Items To Your Cart" page, click the Cart link at the top of the page, then go to the next step.

After you have clicked the "Proceed to Checkout" button, select "Place Order." Your registration process will be complete when you see the Order Confirmation page and you will be sent an Order Confirmation email.

