

## High School Basketball Registration Instructions

Go to our website <https://cyojwa.org/current-programs>.

Click on the  button.



### 2023 High School Basketball - Winter 2023

**TEAM MANAGERS ONLY** - click the "Enroll" button to begin forming your team roster. Once you establish your team roster, the system will send an automated email to your players asking them to join your team. Log in using an existing account or setup a new account. If you have an account and you forgot your password you can reset your password.



**Registration Status:** Open

**Regular Registration:** Friday, October 13, 2023 - Sunday, November 12, 2023

**Program Duration:** Monday, October 20, 2023 - Saturday, February 24, 2024

Log in using an existing account or setup a new account. If you have an account and you forgot your password you can reset your password.

To set up a new account you will need to fill in the following information.

Organization \*

Email Address \*  ⓘ

Re-Enter Email \*

Password \*  ⓘ Medium

Confirm Password \*

First Name \*

Last Name \*

Street Address \*

City, State, Zip \*  KS

Phone 1 \*  Ext.  Select ▼

Phone 2 \*  Ext.  Select ▼

Phone 3 \*  Ext.  Select ▼

You will enroll yourself as the primary on the account, select the Offering and Add Enrollment.

Enrollee \*  [Add Enrollee](#)

Enrollment Type \*

Program \*

Offering \*

[Add Enrollment](#)

#### Your Cart

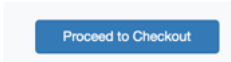
Item	Cost	
General - 2023 High School Basketball - 12th Grade Boys HSBB - Maureen Goetz (Team Registration)	\$1,200.00	✖

Order Subtotal:

**\$1,200.00**

[Proceed to Checkout](#)

Select



Complete the Team Information as shown below and **read** and accept the acknowledgements. You will be held accountable for the rules and guidelines outlined in the acknowledgements.

### Team Information

**Note: You will enter your Roster after you have registered your Team. An "Order Confirmation" page will display after you have registered your Team. When the "Order Confirmation" page displays, you can click your Team Name link under the "Manage Rosters" menu at the top of the page to enter your Roster.**

Team Name \*

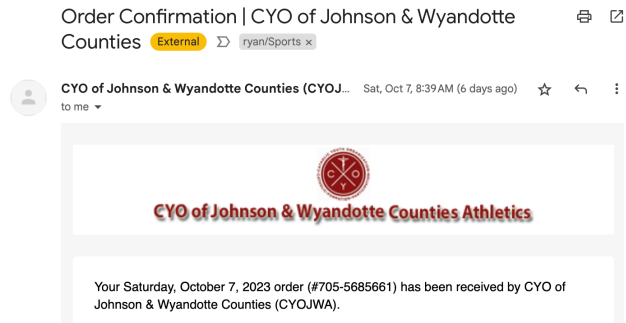
### Program Specific Information

Team High School Affiliation \*  Select your High School from the drop down.

We will review Team Names and rename teams using a generic name (Sion #2) if inappropriate names are used.

This year, all teams must pay by credit card.

You will receive a confirmation email of your registration.



### Order Confirmation

[Help](#) ▼

Your order has been placed. Print a copy for your records.

To enter your Roster, select the Team Name link under the "Manage Rosters" menu at the top of this page.

**Note:** An Order Confirmation has been emailed to you. However, email services and ISPs can use blocking or filtering systems to help protect you from unsolicited email or "spam". In order to make sure you receive email from TeamSideline, please add no-reply@teamsideline.com to your address book, Outlook "Safe Senders List" or to your "White List".

Go to manage rosters.



Your Roster Status is **Open**. Follow these steps to add team members and change your Roster Status from **Open** to **Submitted**.

- Step 1:** Click the Add to Roster button to add team members. You can also click the Copy Roster button to add all team members from a previous Team Roster.
- Step 2:** When you add a team member, an invitation is emailed to the team member to prompt them to enroll to be on your team.
- Step 3:** A check mark displays in the Enrolled column for each team member that has completed enrollment.
- Step 4:** When the minimum number of team members have enrolled, click the Submit button to change your Roster Status to Submitted.

You must meet the minimum number of 7 enrolled players before you can submit the roster.

You must change your Roster status to Submitted to notify "CYO of Johnson & Wyandotte Counties (CYOJWA)" your Team has met the minimum Roster requirements.

Submit

Add to Roster

Copy Roster

Reinvite All

Name	Role	Email Address	Invited	Enrolled	
------	------	---------------	---------	----------	--

Add to Roster

Select and input your minimum of 7 rostered players using

**NOTE: DO NOT** provide the indicated "Enter the Parent or Guardian Email Address who will register this player".

**New this year, you must use the student's Catholic High School email address only. If you do not use the student's Catholic High School email address only, the athlete will be removed from your roster and you will need to add them again using the student's Catholic High School email address only.**

Complete for all rostered players.

New this year, at least one other individual 25 years or older must also be reflected as a coach. You would add this individual to your roster selecting Coach rather than Player.

Role \*

Coach

First Name \*

Last Name \*

Role \*

Select

Email \*

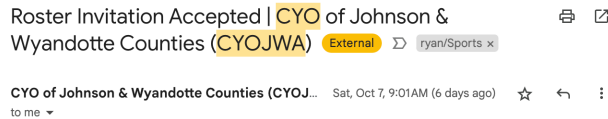
Enter the Parent or Guardian Email Address who will register this player.

Add

\* Required Fields

**Please note: registering, paying and rostering your 7+ players will hold your spot. You must have 7+ players registered (the players accept the invitation and registers) by 11.7.23 or other teams in the waitlist will take your spot.**

Once a player has accepted the roster invitation you will get an email that states



Once a team has at least 7 enrolled players, select



You can continue to add or delete players from your roster until December 6, 2023.

Please feel free to reach out with any questions at [admin@cyojwa.org](mailto:admin@cyojwa.org).

**PLAYERS – the following information pertains to the players registration. Managers, please make sure you clearly communicate this information to your players.**

**Players, before you begin the registration process, make sure to have your current year Catholic High School id as you will need to provide it during the registration process.**

Each rostered player will get an invitation at your [Catholic High School email](#) and you will click on the link to register.

**1. [Click here to start the Registration process. Click this link instead of going to the CYO of Johnson & Wyandotte Counties \(CYOJWA\) web site directly.](#)**

You will need to log in to your existing account or setup a new account using your [Catholic High School email](#). If you have an existing account using your [Catholic High School email](#) and you forget your password, you can reset your password.

To set up a new account you will need to fill in the following information using your [Catholic High School email](#).

Players will enroll themselves as the primary on the account by selecting Add Enrollee.

Register as indicated. When prompted, upload a copy of your current year Catholic School Student id.